

| | | | | | | | | |
|--|------------|-----------|----------|---|----------|-------|----------------------------|--|
| | Technology | Canva Pro | \$120.00 | 1 | \$120.00 | Canva | Found here | Premium Canva assets allows us to improve the clipart and other designs that we use on both our website and the Non-Profit projects we work on. Canva Pro supports downloads for file formats like .svg which is preferred in our designs since the quality is not diminished when resizing the assets. Improves templates & marketing for our events/GB M fliers. |
|--|------------|-----------|----------|---|----------|-------|----------------------------|--|

Payment

The Canva Pro account was created under our gmail: sit.blueprint@gmail.com. There are plans to migrate our accounts and use the blueprint@stevens.edu email, so make sure to update this document if that changes. To access the account please refer to the password manager.

Attached to the Canva Pro account is a P-Card. The subscription is set to automatically renew, so you only need to download the receipt from Canva and upload it every February. If the P-Card

expires, make sure to request a new one to attach to the account.

Resources

For further questions on budgeting reach out to Marissa Carroll - Student Life Administrative Assistant (mcarroll1@stevens.edu).

Revision #4

Created 29 March 2025 04:01:46 by Christian Apostol

Updated 1 April 2025 03:13:33 by Christian Apostol