

Project Onboarding Template

[Insert NPO name] Onboarding

NPO	[Insert NPO name, hyperlink to their website]
Primary Contacts	[Insert Tech Lead and PM contact (Name, role, position, email, discord handle)]
Repository Links	[List of repositories used for the project in the following format (repository name with hyperlink to gh repo)]
Issue Tracker	[Direct link to gh issue tracker]

Overview

Provide a short description of the NPO [What do they do? Where are they located? Group of people their services are focused on?]

Provide a high-level description of what the project does, what problem does it solve, who will be using it?

Architecture

Include a short explanation of the system's main components:

- Core Services
- Frameworks. If you are using a niche framework (PayloadCMS, Glom) include a link to their documentation.
- Databases
- Authentication mechanisms

[Insert the architecture document created before project kickoff]

Challenges

Give a prioritized list of all main challenges your team is currently facing and a possible path to solve them. Encourage them to contribute to the problem solving brainstorm.

Revision #2

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