

NPO Recruitment Guidelines

Purpose

These guidelines standardize how Stevens Blueprint identifies, evaluates, and onboard Non-Profit Organizations (NPOs) for partnership. They ensure fairness, transparency, sustainable workload for teams, and alignment with Blueprint's mission.

Goals of NPO Recruitment

- Select NPO partners whose missions align with Blueprint's values and social-impact focus.
- Ensure projects are feasible for student teams within academic-year schedules.
- Maintain consistent scoping, expectations, and communication.
- Create long-term relationships with NPOs that can grow with Blueprint.

Eligibility Criteria

An NPO should meet the following:

- Legally registered 501(c)(3) or equivalent.
- Clear social-impact mission aligned with Blueprint's values.
- **Must not have explicit religious or political affiliations** that would influence the project's purpose, impact, or usage.
- Dedicated point of contact available weekly.
- Ability to commit to requirements gathering during scoping.
- Demonstrated need for a software solution (not a brochure website unless justified).
- Project must meaningfully help the org improve efficiency or impact. (Relevance)
- Prioritize projects students are interested in developing

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